This service is designed to help you improve the accuracy of the phone numbers in your database by ensuring that you have the most current area codes. We will review your data and update all of your existing phone numbers with the correct area code, using a constantly updated database of all area code changes, splits, and overlays. All you need to do is provide us with a current backup of your DonorPerfect system.

**Service Includes:**

- Formatting your data for processing
- Updating of all appropriate area codes
- Utility that updates your database for corrected area codes with minimal work on your part
- Report on processing results

**Commonly Asked Questions**

**How does it work?**
The phone numbers in your DonorPerfect database are analyzed by software that maintains a list of all area code changes that have occurred, from the earliest splits to the most recently created area codes. The software reviews the phone number data, along with the corresponding address information, to determine the appropriate area code.

**Will this work for all types of phone numbers?**
Yes, with the exception of wireless numbers, such as cell phones and pagers. Since the program sometimes relies in part on address information, which identifies the physical location of the phone number, wireless phone numbers cannot be updated properly. Address information is sometimes needed with certain area code splits in order to identify the proper area code. However, residential, business, and fax numbers are no problem.

**Will my data be secure?**
Absolutely. All data is kept strictly confidential.

**How accurate is this process?**
Your data is processed using the most current area code information so the process is extremely accurate. For metropolitan areas that have had numerous area code changes over the years, the entire area code history is used to determine the proper area code for each number. If there are still phone numbers for which the proper area code cannot be validated with 100% accuracy, these numbers will be identified and provided to you for your review.

**How long will it take?**
The entire process takes only one week. Also, you can continue to use your DonorPerfect system while we do the processing. As a result, there is virtually no interruption to your daily work.

**How much does it cost?**
$150 for up to 20,000 records; $25 for each additional 5,000 records.
# Data Enhancement Order Form

**Organization Name:** ________________________________________________________

**User ID:** ____________________

**Address:** ____________________________________________________________________________________________

**E-mail Address:** ___________________________________________________ **Phone Number:** ______________________

**Contact Person________________________Signature: _______________________________** **Date:** ___________

## Data Enhancement Services (Please Complete)

### Area Code Updating
- $150 up to 20,000 records processed
- $25 each additional 5,000 records processed

Subtotal $_____

### Matching Gift Resources

<table>
<thead>
<tr>
<th># Of Records</th>
<th>Gift Plus</th>
<th>E-Match</th>
</tr>
</thead>
<tbody>
<tr>
<td>Under 25,000</td>
<td>$495</td>
<td>$695</td>
</tr>
<tr>
<td>25,001 – 50,000</td>
<td>$545</td>
<td>$795</td>
</tr>
<tr>
<td>50,001 – 100,000</td>
<td>$750</td>
<td>$895</td>
</tr>
<tr>
<td>Over 100,000</td>
<td>Call for pricing</td>
<td></td>
</tr>
</tbody>
</table>

Subtotal $_____

### NCOA / CASS
- $295 up to 50,000 records processed
- $50 each additional 10,000 records processed

Subtotal $_____

### Phone Appending
- $495 up to 20,000 records processed
- $75 each additional 5,000 records processed

Subtotal $_____

### Prospect Research
- $795 up to 20,000 records processed
- $200 each additional 5,000 records processed

Subtotal $_____

Data will be e-mailed at no charge.
- If disk is requested, shipping & handling fee is $12.

**Total** $_____

FAX or Mail This Form

- Mail Payment (Make checks payable to: **SofterWare, Inc.**)
- Charge my [ ] VISA [ ] MasterCard [ ] Discover [ ] AMEX
- Acct # ___________________________ Expiration ___________
- Cardholder Name ___________________________
- Card Billing Address ___________________________
- Card City, State, ZIP ___________________________
- Amount $ _______ Signature ___________________________

Questions? Please call your account manager at (800) 220-8111.

*Thank You!*